



राष्ट्रीय नाट्य विद्यालय
NATIONAL SCHOOL OF DRAMA
(An Autonomous Institution of the Ministry of Culture, Govt. of India)



Ministry of Culture
Government of India
सत्यमेव जयते

Engagement of Staff on Contractual Basis for Bengaluru Centre

Applications are invited from eligible candidates for one post of Jr. Clerk as a consolidated salary of Rs. 16,100/- pm in the prescribed format.

How to Apply

Candidates are required to apply online only by using the website <http://recruitment.nsd.gov.in>. Detailed information about the recruitment and instructions for filling up online applications are available on the above mentioned URL. The last date of submission of online application 20.06.2024.

Director
National School of Drama



Advertisement and application format for the post of Junior Clerk (on contract) for Bengaluru Centre.

Applications are invited for the appointment of Junior Clerk on contract basis at NSD's Bengaluru Centre for a period of one year on following terms and conditions:-

1. The appointment to the above posts is purely on contract basis for a period of one year. Appointment can be terminated at any time without assigning any reason for failure to perform assigned duties to the satisfaction of the competent authority.
2. Educational qualification, Age and other qualifications including experience for each post is as under:
3. Age limit for each post hereunder should be as on (the last date of submission of application forms)

❖ **Jr. Clerk – 1(One)**

1.	Salary	Rs.16,100/- Consolidated Salary
2.	Age	Maximum age 30 years. However, age relaxation would be given to SC/ST/OBC candidates as per Govt. rule and also to the otherwise deserving candidates for the number of years of experience in relevant field as per requirement of the post.
3.	Essential Qualification	Graduate of a recognized University.
4.	Desirable/ Technical Qualification	Good knowledge of Rules & regulations of Govt. of India. Substantial experience of noting, drafting, correspondence and office work, Knowledge of Typewriting on Computers.
5.	Desirable experience	Experience of work relating to establishment, administration in any organization / educational institute of repute.

General Conditions:

- a. The contractual employee shall be entitled to lump sum salary as indicated above and will not be entitled to any other allowances.
- b. The selected candidates would be assigned the work by the competent authority and will be engaged on whole time basis of the NSD and shall not accept any other assignment and engage him/her in a private practice of any kind during the contract period.
- c. Leave will be granted as admissible to employees on contractual basis.
- d. The applicant is required to produce his/her original certificate of educational qualification, experience, Age etc. at the time of interview.

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- e. No TA/DA will be admissible for attending the interview or at the time of joining the post.
- f. The decision of screening committee, constituted for the purpose to shortlist the candidates from amongst the total number of applications received will be binding on all. Incomplete application will not be considered.
- g. The decision of the Chairman, Selection Committee will be final.
- h. In case of any dispute/ambiguity that may occur in the process of this recruitment, High Court of Delhi at New Delhi alone shall have the jurisdiction.

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